



# Role Profile

## Project Manager

### Who are [Pikl](#)?

We are a specialist insurer serving the needs of the sharing economy. We design new insurance products from the ground-up to enable people to share their assets with confidence.

We are based in a newly designed and outfitted workspace in central Norwich, a city with a deep insurance heritage. We have a skilled and experienced team across a range of disciplines working together to meet the unique needs that the sharing economy presents.

We have created some of the first insurance products worldwide to cater for the sharing economy. We've met the needs of individuals, businesses and platforms across the sharing economy and we're ready to take our digital experience to the next level. Our vision is to build world-class technology that makes it easier for people to participate in the sharing economy by helping them identify and mitigate risks before they happen.

We believe that when people have the confidence to share their assets, the world is a better place with more human connection and less waste. This is an exciting time to be part of a growing Insure-tech.

### What is the role?

Following our initial success in the property market, we are scaling operations and growing to meet our customer demand and expand to new markets. We have raised around £9m from investors within the insurance industry and crowdfunding. We are now scaling at pace and require a Project Manager to join the team.

You will report to the Head of Product and Design and have regular access to the CEO, CFO and Senior Leadership Team.

### Responsibilities

As Project Manager you will be responsible for:

- Developing the digital product roadmap into detailed project management plans
- Work with the product team to outline the phases required to fully deliver new system capabilities
- Developing cost and ROI calculations for each project and maintain them during each milestone
- Document the key product, design and development tasks required to complete the project along with the resources required
- Working with the wider business to identify tasks and dependencies on other departments
- Identifying blockers in being able to progress developments and escalate to the product team
- Creating the project scope with input from the product team
- Preparing progress reports to support roadmap updates for senior management teams
- Identifying risks and mitigations associated with the roadmap activities and communicate them to the wider product team
- Organising workshops and review meetings as required to ensure the development of new products remain on track
- Planning partner integrations with our systems and act as the point of contact to support commercial opportunities
- Managing multiple project management plans in tandem escalating any resource clashes
- Creating change management requests and submit to the appropriate teams for approval
- Overseeing the successful delivery of technical projects to agreed timescales, budget, and quality criteria



- Meeting any regulatory requirements including mandatory annual training
- Providing project management support to other key business projects as required

## What you will bring

- Experience managing projects for software developments working directly with developers
- Experience of effective stakeholder engagement and management
- A background in both Agile delivery tools like Jira and Project Management tools such as Monday.com
- Experience working with commercial partners for integration projects
- Strong presentation skills, both oral and written, with the ability to effectively lead project meetings
- Ability to multitask and effectively manage multiple projects at any given time
- Critical thinker with the ability to problem-solve under pressure
- Excellent interpersonal and communications skills
- Flexible with the ability to adjust to changing priorities
- Knowledge of UK insurance products and market (desirable not essential)
- Good understanding of FCA and GDPR requirements (desirable not essential)
- Experience working within a start-up environment (desirable not essential)

## Why work with us?

- For the opportunity and freedom this role gives to design and create something new
- Flexible working conditions with access to an incredible in-person working space
- Support from an awarding-winning CEO & Founder
- Competitive Package with the possibility of Share Options
- Annual holiday entitlement of 25 days plus bank holidays
- 35 hour working week
- Death in service scheme
- Salary Band £30,000 to £47,000 FTE based on experience

## Our team values

- **Anything's possible** – a strong sense of purpose and self-belief will help you and Pikl grow
- **Respectfulness** - putting yourself in others' shoes goes a long way
- **Think big** - bringing creativity, solutions, positivity and saying 'Yes' is encouraged actively
- **Fearlessness** - finding courage, not feeling afraid to fail helps us create solutions for our customers
- **Community** - there's a real sense of belonging with lots of joy, excitement, and a whole load of fun - we're on a journey and we're smiling throughout the ride
- **Trust** - we create an environment to allow vulnerability-based trust, being open and allowing others to be open whilst being true to yourself

CV's to be emailed to [careers@pikl.com](mailto:careers@pikl.com)