



Holiday Let Inventory Checklist

Room-by-room holiday let inventory checklist

Kitchen and dining area



- Fridge and freezer
- Children's highchair
- Microwave
- Toaster
- Coffee machine, cafetière or similar
- Saucepans
- Baking trays
- Mixing bowls
- Measuring jug
- Chopping boards
- Peeler
- Tin opener
- Kitchen scissors
- Oven gloves
- Mugs and glasses
- Serving spoons
- Tea towels and kitchen roll
- Sponge/brush
- Surface spray
- Dining table and chairs
- Oven, hob, and extractor
- Kettle
- Dishwasher
- Bins and recycling
- Frying pans
- Ovenproof dish
- Colander/sieve
- Measuring spoons
- Kitchen knives
- Grater
- Corkscrew and bottle opener
- Utensils
- Cutlery, plates & bowls
- Coasters and table mats
- Jug
- Washing-up liquid
- Dishwasher tablets

Living room



- Sofa and chairs
- Lamps & light fixtures
- Rugs and mats
- TV and remote
- Coffee table & side tables
- Curtains/blinds
- Cushions and throws
- Books, games, and cards

Bedrooms



- Bed frames and mattresses
- Duvets
- Duvet cover and pillowcases
- Bedside tables and lamps
- Chests of drawers
- Curtains/blinds
- Fan or extra blankets
- Mattress protectors and sheets
- Pillows
- Spare bedding sets
- Wardrobes and hangers
- Mirrors
- Waste bins
- Cot

Bathrooms



- Toilet
- Shower and/or bath
- Mirror
- Toilet brush and holder
- Towel rail/hooks
- Toilet roll
- Hairdryer
- Hand towels
- Basin and plug
- Shower screen/curtain
- Extractor fan
- Bath mat
- Hand soap
- Shampoo/conditioner/shower gel
- Bath towels
- Spare towels

Utility/laundry



- Washing machine
- Iron and ironing board
- Mop and bucket or spray mop
- Laundry detergent
- All-purpose cleaner
- Spare bin liners
- Tumble dryer/drying rack
- Vacuum cleaner
- Broom, dustpan, and brush
- Cleaning cloths and sponges
- Rubber gloves

Outdoors



- Outdoor table, chairs, and cushions
- BBQ
- Key safe/keypad
- Parasol and base
- Sun loungers

Holiday let essentials checklist

Safety equipment



- Smoke alarms
- Fire extinguisher
- Clear escape routes
- Basic first aid kit
- Carbon monoxide alarms
- Fire blanket
- Emergency exit signs

Welcome pack



- Small selection of snacks
- Milk and suitable alternatives
- Discount code for repeat booking direct (if applicable)
- Tea, coffee, and sugar
- Allergens clearly labelled

Holiday let essentials checklist - continued...

Important information



- Wi-Fi network name and password
- Appliance instructions where applicable
- Check-out time and actions required
- Emergency guidance, details, and instruction
- House rules
- Waste and recycling instructions
- Host/property manager contact information
- Useful local information

Inventory checklist examples for specific guests

Family-friendly inventory list



- Children's high chair
- Travel cot mattress and fitted cot sheets
- Bed guard
- Blackout blind or blackout lining in at least one bedroom
- Cupboard and drawer locks for cleaning product cupboards
- Window restrictors where needed
- Anti-slip bath mat
- Child cutlery and small spoons
- Child step stool
- Puzzles
- Toy storage box or basket
- Bucket and spade or simple outdoor toy set
- Cot
- Stair gate
- Changing table
- Night light
- Fireguard for open fires or accessible stoves
- Non-slip rug underlay for loose rugs
- Child-friendly plastic plates and bowls
- Microwave-safe lidded containers
- Age-mixed wipe-clean toys
- Colouring books and washable crayons
- Picnic rug

Inventory checklist examples for specific guests - continued...

Luxury and premium stays



- High-quality mattress toppers and supportive pillows
- Fluffy bath towels and hand towels with spares
- Luxury hand soap and bath and shower products
- Hairdryer
- Smart TV with streaming access
- Bluetooth speaker
- Selection of teas, coffee, sugar, and fresh milk on arrival
- Still and sparkling water on arrival
- Wine glasses and champagne flutes
- Ice cube tray or ice maker
- Iron and ironing board
- Hot tub
- Swimming pool
- Poolside loungers
- Plush throws for indoors and outdoors
- Guest guide with premium local recommendations and experiences

- Premium bed linen with spare sets per bed
- Bathrobes and slippers
- Shampoo and conditioner
- Blackout blinds or blackout lining in bedrooms
- High-speed Wi-Fi
- Coffee machine with pods
- Welcome hamper with local produce
- Quality cookware and sharp kitchen knives
- Corkscrew and bottle opener
- Cloth napkins
- Luxury candles or a reed diffuser
- Hot tub towels with spares
- Pool towels with spares
- Outdoor seating with quality cushions
- BBQ with tools

Longer-stays and remote workers



- Dedicated workspace with a proper desk or table
- Desk lamp
- Fast, reliable Wi-Fi
- Ethernet cable and adapter
- Monitor
- Keyboard and mouse
- Basic stationery
- Printer and spare paper

- Plenty of hangers and wardrobe space
- Full-length mirror
- Extra bedding set per bed
- Washing machine
- Laundry basket
- Iron and ironing board
- Mop and bucket or spray mop
- Sharp kitchen knives and chopping boards
- Cleaning supplies for mid-stay refreshes
- Spare light bulbs and batteries
- Books and games for downtime

- Comfortable, adjustable chair
- Multiple accessible plug sockets and USB charging points
- Wi-Fi booster or mesh node where needed
- Extension lead
- HDMI cable
- Laptop stand
- Notepad
- House guide with quiet hours and work-friendly spots nearby

- Chest of drawers with empty space
- Blackout blinds or blackout lining in bedrooms
- Extra towels per guest
- Tumble dryer or drying rack
- Laundry detergent and stain remover
- Vacuum cleaner
- Full kitchen cookware and storage containers
- Food storage bags or wraps
- Bin liners and recycling bags
- Smart TV with streaming access

Inventory damage checklist and insurance

- Water damage: stains, damp patches, mould, warped flooring
- Fire and smoke damage: scorch marks, burns, strong odours, soot staining
- Glass breakage: windows, mirrors, shower screens, doors for cracks or chips
- Walls and ceilings: new dents, holes, heavy scuffs, water staining
- Appliance damage: visible impact damage or faults linked to misuse
- Hot tub and pool damage: covers, surrounds, equipment, missing parts
- Malicious damage: deliberate breakage, graffiti, intentional damage
- Plumbing leaks: under sinks, around toilets, showers, baths, radiators
- Storm and weather damage: roof leaks, water ingress, damage to fences, gates, outbuildings
- Flooring damage: tears, deep stains, burns, lifting edges, cracked tiles
- Furniture damage: beds, sofas, tables, chairs for breakage or instability
- Theft or missing items: confirm the presence of high-value items (TVs, speakers, small appliances, outdoor furniture)
- Outdoor damage: BBQs, patio areas, garden furniture

NOTES & COMMENTS

Date: _____

Completed by: _____